

To: Potential Yearbook Staff Members
From: Mrs. Bowman, Yearbook Adviser

You are reading this because you are interested in joining the *Mighty Oak* Staff. Yearbook is a demanding elective that requires self motivated students. We expect that you will give up one flex a week at the minimum to work as a team on the yearbook for the first two trimesters (less time is required in spring). Additional time outside of class will also be required to complete interviews, advertise the yearbook, sell ads, and take photographs. Members need initiative, determination, sense of humor, resourcefulness, responsibility, and dedication. Every student who is interested in being a part of this year's staff should fill out the Yearbook Staff Application. This is necessary for us to successfully start the process of building an effective yearbook team. Please fill out the form that follows and return to Mrs. Shultz's office by Sept. 8.

If you have any questions, you can email me at karensbowman@yahoo.com or find me on campus. I'm always around after school for cross country practice.

Thanks, and I'm looking forward to another amazing year in publications!

Mrs. Bowman
Mighty Oak Yearbook Adviser

Yearbook Staff Application

Simply Put, Why?

In carefully selected words, tell us why you want to be a part of this year's *Mighty Oak*.

Tell Us What You Like!

With 1 being the most appealing, number the jobs you would be most interested in and willing to pursue on the staff.

- Idea Generation & Brainstorming
- Research & Reporting
- Writing & Editing
- Photography
- Designing
- Artist--hand drawing
- Electronic Production
- Project Management
- Business Management
- Advertising Sales & Design

What three areas of coverage most interest you and would you like as your primary area of concentration?

- Student Life
 - Events
 - Academics
 - Organizations
 - Sports
 - People
 - Advertising
-

Have You Got the Time?

In what other activities will you be involved?

It's All About You...

- Sure | Maybe | No Are you willing to make yearbook one of your priorities?
Sure | Maybe | No Are you willing to work as needed after school, on weekends, or during holidays to fulfill your responsibility in meeting deadlines?
Sure | Maybe | No Do you feel comfortable meeting new people and interviewing them?
Sure | Maybe | No Do you feel comfortable writing and having your work edited?
Sure | Maybe | No Do you feel comfortable with electronic publishing and/or learning these skills?
Sure | Maybe | No Do you feel comfortable taking pictures up close?
Sure | Maybe | No Do you have access to a 7.0 mg or higher digital camera?
Sure | Maybe | No Will you contribute to the financial success by selling advertising and the publication?



Write us a sample...

To give you an idea of what it takes to be a staff member and to give us an idea of the contributions you will be able to make, please complete this idea/writing sample.

Using this photo as a basic story concept, create a word list that the photo inspires, write a basic description of what you see in the photo and compile a list of questions you would need to ask to give your readers important information not obvious in the photo.

Word List

Description

Questions to Ask

Last, but not least...

Your Name:

Teacher Recommendation: